

PROPOSED MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE SECOND REGULAR MEETING OF AUGUST 26, 2008, COUNCIL CHAMBERS, CITY HALL.

Mayor David Genereux called the meeting to order at 7:00 p.m. and requested all present to stand for a moment of silence.

ROLL CALL

Council Members present in answer to roll call were: Craig Bunes, Marlys Mjoen, Keith Mykleseth, Wayne Melbye, Harry Manole, Tom Vedbraaten, Guy Martin and Frank Lindgren.

Staff present were: Mike MacDonald, Tim Motherway, Tracy McGlynn, Scott Kleven, Scott Riopelle, Pat Kelly, Richard Rock, Tom Lindo, Aaron Parrish and Betty Arvidson.

CROOKSTON FORUM

There was no one present to address the Council.

APPROVAL OF AGENDA

On motion by Council Member Lindgren, seconded by Council Member Bunes and duly carried that the agenda be approved as presented.

CONSENT AGENDA

Council Member Bunes asked that Item No. 6.16 "Approve quotes from Grove Mechanical and Palmer Masonry for projects at the Crookston Public Library in the amount of \$27,097.50." be moved to Item No. 8.04 under the Regular Agenda.

On motion by Council Member Mykleseth, seconded by Council Member Melbye and duly carried by roll call vote to approve the Consent Agenda which includes the following items:

- 6.01 City Council Minutes of August 12, 2008.
- 6.02 Resolution to approve City of Crookston bills and disbursements in the amount of \$276,939.03. Ck Nos. 35100 through 35230. (Res. No. 24889)
- 6.03 Resolution to approve declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 911, Birch Street by reconstruction. (Res. No. 24890)
- 6.04 Resolution to approve setting public hearing for September 23, 2008, on proposed assessment for Project No. 911, Birch Street by reconstruction. (Res. No. 24891)
- 6.05 Resolution to approve declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 912, Stephen's Dr. by reconstruction. (Res. No. 24892)
- 6.06 Resolution to approve setting public hearing for September 23, 2008, on proposed assessment for Project No. 912, Stephen's Dr. by reconstruction. (Res. No. 24893)
- 6.07 Resolution to approve declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 913, W 7th Street, from University Ave. to Birch St., by reconstruction. (Res. No. 24894)
- 6.08 Resolution to approve setting public hearing for September 23, 2008, on proposed assessment for Project No. 913, W 7th Street, from University Ave. to Birch St., by reconstruction. (Res. No. 24895)
- 6.09 Resolution to approve declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 914, W 7th Street, from Pine Street to North Front., by reconstruction. (Res. No. 24896)
- 6.10 Resolution to approve setting public hearing for September 23, 2008, on proposed assessment for Project No. 914, W 7th Street, from Pine Street to North Front, by reconstruction. (Res. No. 24897)
- 6.11 Resolution to approve Change Order No. 2 with Anderson Brothers Construction Company for an increase to the 2008 Street Improvements in the amount of \$4,970.20. (Res. No. 24898)
- 6.12 Resolution to approve partial pay estimate No. 2 on the 2008 Street Improvements to Anderson Brothers Construction in the amount of \$249,100.43. (Res. No. 24899)
- 6.13 Resolution to approve entering into a contract for services with Northwest MN Multi-County HRA to prepare a grant application to the MN Department of Employment and Economic Development for the rehabilitation of owner occupied and rental Properties. (Res. No. 24900)
- 6.14 Resolution to approve entering into a contract for services with Robbin Breiland to provide the necessary services associated with involuntary acquisition in order to implement flood protection projects. (Res. No. 24901)

- 6.15 Resolution to approve adopting the proposed budget and proposed property tax levy for payable 2009. (Res. No. 24902)
- 6.16 This item was moved to Item No. 8.04 under the Regular Agenda.
- 6.17 2008 Gas Fitters License to Grand Forks Heating, Inc., Grand Forks, North Dakota.

REGULAR AGENDA

8.01 On Motion by Council Member Bunes, seconded by Council Member Lindgren:
 First Reading of an Ordinance amending Chapter 152, “Zoning” by changing Section 152.921, “Zoning Map” District Boundaries to exclude from the FARM RESIDENCE (FR) district and include in the INSTITUTIONAL (IN) district the tract of land described as: The South 1050.00 feet of the West 825.00 feet of the Southwest Quarter of Section 20, Township 150 North, Range 46 West of the Fifth Principal Meridian, Polk County, Minnesota, containing 19.89 acres, more or less, and being subject to easements, restrictions, or reservations of record, if any.
 Second Reading and Final Passage will be September 9, 2008.

On Motion was made by Council Member Mykleseth, seconded by Council Member Lindgren and duly carried to amend “8.02 Resolution to approve variance to reduce the required side yard from 5 feet to 4.45 feet in Lot 10 Block 5, Evergreen Estates Subdivision” to read from 5 feet to 4.75 feet.
 Those voting in the affirmative: Craig Bunes, Marlys Mjoen, Keith Mykleseth, Wayne Melbye, Harry Manole, Tom Vedbraaten, Guy Martin and Frank Lindgren
 Those voting in the negative: None.

8.02 On Motion by Council Member Melbye, seconded by Council Member Martin and not passed:
 Resolution to approve variance to reduce the required side yard from 5 feet to 4.75 feet in Lot 10 Block 5, Evergreen Estates Subdivision. (Res. No. 24903)
 Those voting in the affirmative: None.
 Those voting in the negative: Craig Bunes, Marlys Mjoen, Keith Mykleseth, Wayne Melbye, Harry Manole, Tom Vedbraaten, Guy Martin and Frank Lindgren.

On Motion by Council Member Vedbraaten, seconded by Council Member Lindgren and duly carried to deny the variance to reduce the required side yard from 5 feet to 4.75 feet in Lot 10 Block 5, Evergreen Estates Subdivision, based on the Findings.
 Those voting in the affirmative: Craig Bunes, Marlys Mjoen, Keith Mykleseth, Wayne Melbye, Harry Manole, Tom Vedbraaten, Guy Martin and Frank Lindgren
 Those voting in the negative: None.

8.03 On Motion by Council Member Bunes, seconded by Council Member Lindgren and duly carried:
 Resolution to approve a variance to reduce the required front yard from 25 feet to 10 feet on property described as westerly 50 feet of Lots 23 & 24, Block 10, Original Townsite. (Res. No. 24904)

8.04 On Motion by Council Member Melbye, seconded by Council Member Mjoen and duly carried:
 Resolution to approve quotes from Grove Mechanical and Palmer Masonry for projects at the Crookston Public Library in the amount of \$27,097.50. (Res. No. 24905)

REPORTS AND STAFF RECOMMENDATIONS

Mike MacDonald, Community Development Director, stated the Flood Control Project construction meeting was held today and Spruce Valley is ready to start on the new project.

Frank Lindgren, Council Member-at-Large - No report.
 Craig Bunes, Council Member 1st Ward - No report.
 Marlys Mjoen, Council Member 2nd Ward - No report.
 Keith Mykleseth, Council Member 3rd Ward, stated he has driven through the newly reconstructed streets and they look great. Mykleseth asked Rich Clauson, WSN, when they would start working on the sodding.

Clauson stated they should start next week and should be done in the next week or two.

Wayne Melbye, Council Member 4th Ward - No report.
 Harry Manole, Council Member 5th Ward - No report.
 Tom Vedbraaten, Council Member 6th Ward - No report.
 Guy Martin, Council Member 5th Ward - No report.

Betty Arvidson, Clerk/Treasurer, stated the Filing for Council Members has opened and will run through September 9th, 4:30 p.m. Those interested should file at the Clerks/Treasurer's office. Arvidson stated that due to the Primary Election being held on September 9th, the Council Meeting will be held at 8:00 p.m. instead of 7:00 p.m. Arvidson introduced Tracy McGlynn, the new Payroll/Accounting Clerk. Arvidson stated the Deputy Clerk/Treasurer Arlene Tucker's last day would be on Friday, August 29th.

Aaron Parrish, City Administrator, thanked the Park and Rec. staff for the recent park tour that was held. It was a chance to get out and see the community as a group.

ADJOURNMENT

Mayor Genereux declared the meeting adjourned at 7:31 p.m.

David W. Genereux, Mayor

Betty J. Arvidson, City Clerk-Treasurer