

**PROPOSED MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE SECOND REGULAR MEETING OF SEPTEMBER 26, 2011, COUNCIL CHAMBERS, CITY HALL.**

Mayor David Genereux called the meeting to order at 7:00 p.m. and requested all present to stand for a moment of silence.

**ROLL CALL**

Council Members present in answer to roll call were: Tom Jorgens, Dana Johnson, Keith Mykleseth, Wayne Melbye, Dale Stainbrook, Tom Vedbraaten, Bob Quanrud, and Frank Lindgren.

Council Member absent: None.

Staff present were: Pat Kelly, Mike MacDonald, Tom Lindo, Tim Motherway, Richard Rock, Scott Riopelle, Aaron Parrish, and Betty Arvidson.

**CROOKSTON FORUM**

**PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS**

- 4.01 Mayoral Proclamation – Mayor Genereux stated he has proclaimed the week of October 3-9, 2011 as Financial Planning Week.

**APPROVAL OF AGENDA**

Mayor Genereux requested item No. 8.04, a resolution to authorize participating in a joint study and analysis of dispatching capabilities conducted by Polk County be added to the Regular Agenda.

On motion by Council Member Lindgren, seconded by Council Member Vedbraaten and duly carried to approve the agenda as amended.

**CONSENT AGENDA**

On motion by Council Member Johnson, seconded by Council Member Vedbraaten and duly carried to approve the consent agenda which contains the following items:

- 6.01 Approve proposed Council Minutes of September 12, 2011.
- 6.02 Resolution to approve City of Crookston bills and disbursements in the amount of \$199,430.16. Check Nos. 43166-43254. (Res No 25540)
- 6.03 Resolution approving Change Order No. 3, Crookston Flood Control Project Stage 5 to Spruce Valley Corporation in the amount of \$10,159.00. (Res No 25541)
- 6.04 Resolution approving partial payment estimate No. 3, Flood Control Project Stage 5 – LeBlanc’s Addition, to Spruce Valley Corporation, Middle River, MN in the amount of \$1,436,486.51. (Res No 25542)
- 6.05 Resolution approving partial payment estimate No. 12, Flood Control Project Stage 3B – Phase III, to Reiner Contracting, Inc., Hutchinson, MN in the amount of \$139,963.12. (Res No 25543)
- 6.06 Resolution to approve the Certification of Substantial Completion for project Flood Control Project Stage 3B-Phase 3 to Reiner Contracting, Inc., Hutchinson, MN. (Res No 25544)
- 6.07 Resolution authorizing Kevin Ross to proceed with a drainage project in the South end of Crookston and establishing a financing plan. (Res No 25545)
- 6.08 Resolution to adopt the three-year Capital Improvement Plan for street projects for 2012-2014. (Res No 25546)
- 6.09 Resolution to approve Application for Variance to reduce rear yard from 70 feet to 0 feet, on Lot 13, First Country Club Addition, Crookston, MN. (Res No 25547)
- 6.10 Resolution approving plans and specifications and ordering advertisements for bids, Crookston Flood Control Project Stage 5 – Phase II, Jerome’s Addition. (Res No 25548)
- 6.11 Resolution for setting a public hearing on proposed assessment for unpaid water and sewer charges and charges for current services for October 24, 2011. (Res No 25549)
- 6.12 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 923, Maple Street from West Robert Street to the Red Lake River, by reconstruction. (Res No 25550)
- 6.13 Resolution for setting a public hearing for October 24, 2011, on proposed assessment for Project No. 923, Maple Street from West Robert Street to the Red Lake River, by reconstruction. (Res No 25551)
- 6.14 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 924, West Loring Street from Maple Street to the Railroad Tracks, by reconstruction. (Res No 25552)

- 6.15 Resolution for setting a public hearing for October 24, 2011, on proposed assessment for Project No. 924, West Loring Street from Maple Street to the Railroad Tracks, by reconstruction. (Res No 25553)
- 6.16 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 925, Stearns Avenue from 8<sup>th</sup> Street to Fourth Avenue North, by reconstruction. (Res No 25554)
- 6.17 Resolution for setting a public hearing for October 24, 2011, on proposed assessment for Project No. 925, Stearns Avenue from 8<sup>th</sup> Street to Fourth Avenue North, by reconstruction. (Res No 25555)
- 6.18 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 926, North Ash Street from 7<sup>th</sup> Street to Stearns Avenue, by reconstruction. (Res No 25556)
- 6.19 Resolution for setting a public hearing for October 24, 2011, on proposed assessment for Project No. 926, North Ash Street from 7<sup>th</sup> Street to Stearns Avenue, by reconstruction. (Res No 25557)
- 6.20 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 927, 8<sup>th</sup> Street from North Ash Street to Stearns Avenue, by reconstruction. (Res No 25558)
- 6.21 Resolution for setting a public hearing for October 24, 2011, on proposed assessment for Project No. 927, 8<sup>th</sup> Street from North Ash Street to Stearns Avenue, by reconstruction. (Res No 25559)

**PUBLIC HEARING**

**REGULAR AGENDA**

- 8.01 Second reading and final passage of Ordinance No. 32 amending City Code Chapter 71, entitled "Traffic Rules". A motion was made by Vedbraaten, seconded by Mykleseth to amend the ordinance by removing the word "sidewalks" from the last sentence in Section (B).

Council Members voting in the affirmative on said amendment were:  
 Jorgens, Johnson, Mykleseth, Melbye, Stainbrook, Vedbraaten, Quanrud, and Lindgren.  
 Council Members voting in the negative: None.

Council Members voting in the affirmative on said amended ordinance were:  
 Jorgens, Johnson, Mykleseth, Melbye, Stainbrook, Quanrud, and Lindgren.  
 Council Member voting in the negative: Vedbraaten

- 8.02 On motion by Council Member Vedbraaten, seconded by Council Member Stainbrook to:  
 Introduce an Ordinance amending City Code Chapter 152, entitled "Zoning" by Providing for Off-Premise Signs in Certain Districts by Conditional Use.

Second reading and final passage will be held October 10, 2011.

- 8.03 On motion by Council Member Melbye, seconded by Council member Vedbraaten to:  
 Introduce an Ordinance amending City Code Chapter 152, entitled "Zoning" by Adding Provisions to Establish a Rural Commercial District.

Second reading and final passage will be held October 10, 2011.

- 8.04 On motion by Council Member Mykleseth, seconded by Council Member Jorgens and duly carried to authorize the participation in a joint study and analysis of dispatching capabilities conducted by Polk County. (Res No 25560)

**REPORTS AND STAFF RECOMMENDATIONS**

**Richard Rock**, Fire Chief, stated that the Fire Department will be holding their open house on Saturday October 1<sup>st</sup> from 10-2PM.

<b>Tom Jorgens</b> , Council Member 1 <sup>st</sup> Ward	-	No report
<b>Dana Johnson</b> , Council Member 2 <sup>nd</sup> Ward	-	No report
<b>Keith Mykleseth</b> , Council Member 3 <sup>rd</sup> Ward	-	No report.
<b>Wayne Melbye</b> , Council Member 4 <sup>th</sup> Ward	-	No report.
<b>Dale Stainbrook</b> , Council Member 5 <sup>th</sup> Ward	-	No report.
<b>Tom Vedbraaten</b> , Council Member 6 <sup>th</sup> Ward	-	No report.
<b>Bob Quanrud</b> , Council Member-at-Large	-	No report.
<b>Frank Lindgren</b> , Council Member-at-Large	-	No report.

**ADJOURNMENT**

Mayor Genereux declared the meeting adjourned at 7:22 PM.

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David W. Genereux, Mayor

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Betty J. Arvidson, City Clerk Treasurer